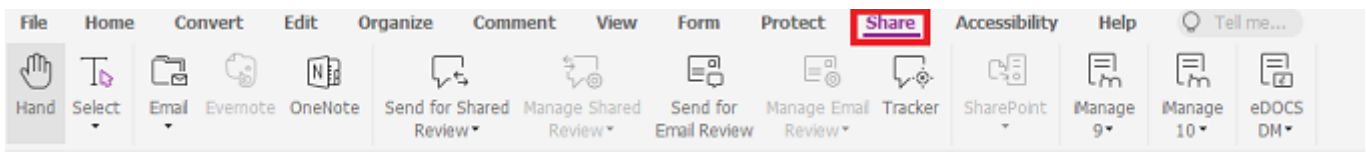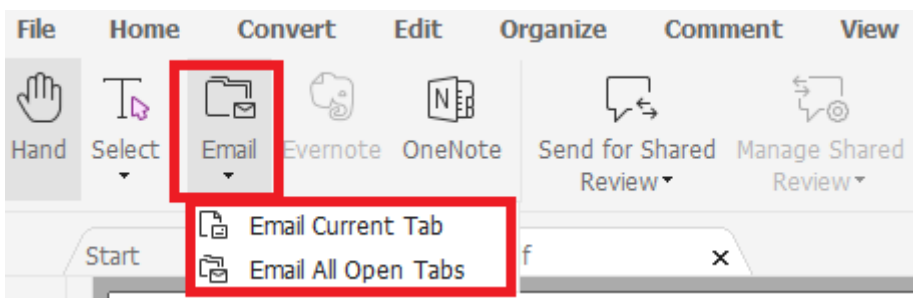# How to email a pdf in Foxit.

If you want to send an email of the pdf you have open.
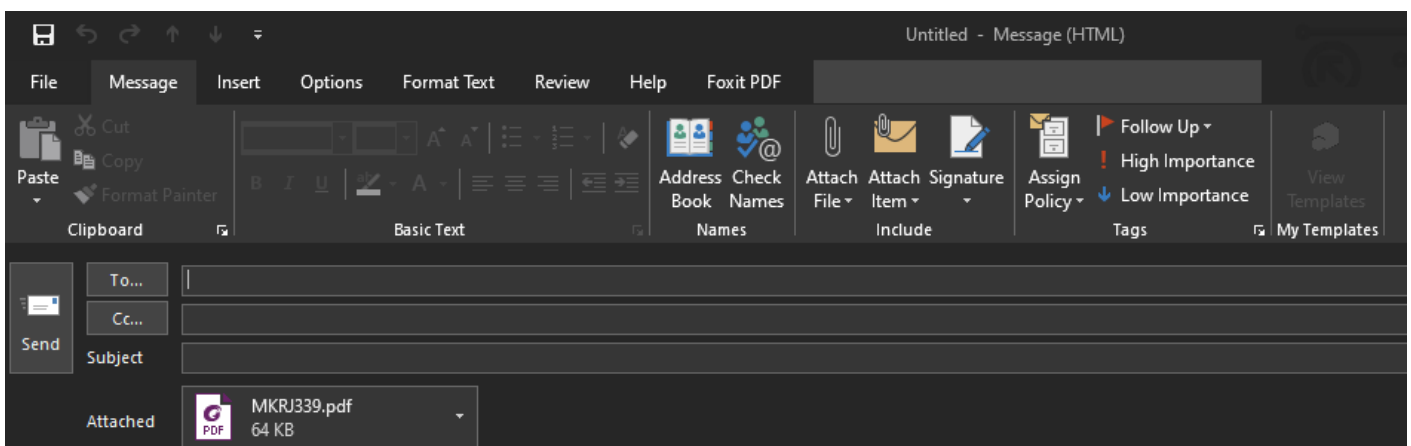
1.) If you want to send an email of the pdf you have open.

2.) Once in **Share** tab, select the drop down option for **Email** . You can choose to email one pdf that is open, or all the open pdfs.

3.) Outlook will open up an email for you to send like normal.

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