Call Queue Opt out/in

If you are a member of a call queue, you can choose to opt out for reason such as lunch break or with a student.

Through the webportal.

1. Log into the Zoom website portal at https://northshorecollege.zoom.us
2. Go to **Phone** on the left hand side.
3. Go to **Settings.**
4. Scroll down to **Membership**
5. Toggle the **Receive Queue Calls** option off.
6. Toggle back on when returning from break/with student.

Through the Zoom app

1. Click on your profile/initials icon.
2. Hover over the **Receive Queue Calls.**
3. Toggle the queue off.
4. Toggle back on when returning from break/with student.

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