

# Desk phone directory

## When you need to search for an internal number.

1. On the phone's home screen, press **Directory**.
2. Navigate to **Corporate Directory**.
3. Enter a name or extension number, then press **Submit** to search your company's directory of Zoom Phone users.

**Note:** Search results may take a few seconds to appear.

4. Select a phone user then press **Dial** to call them.

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