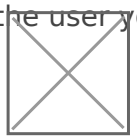
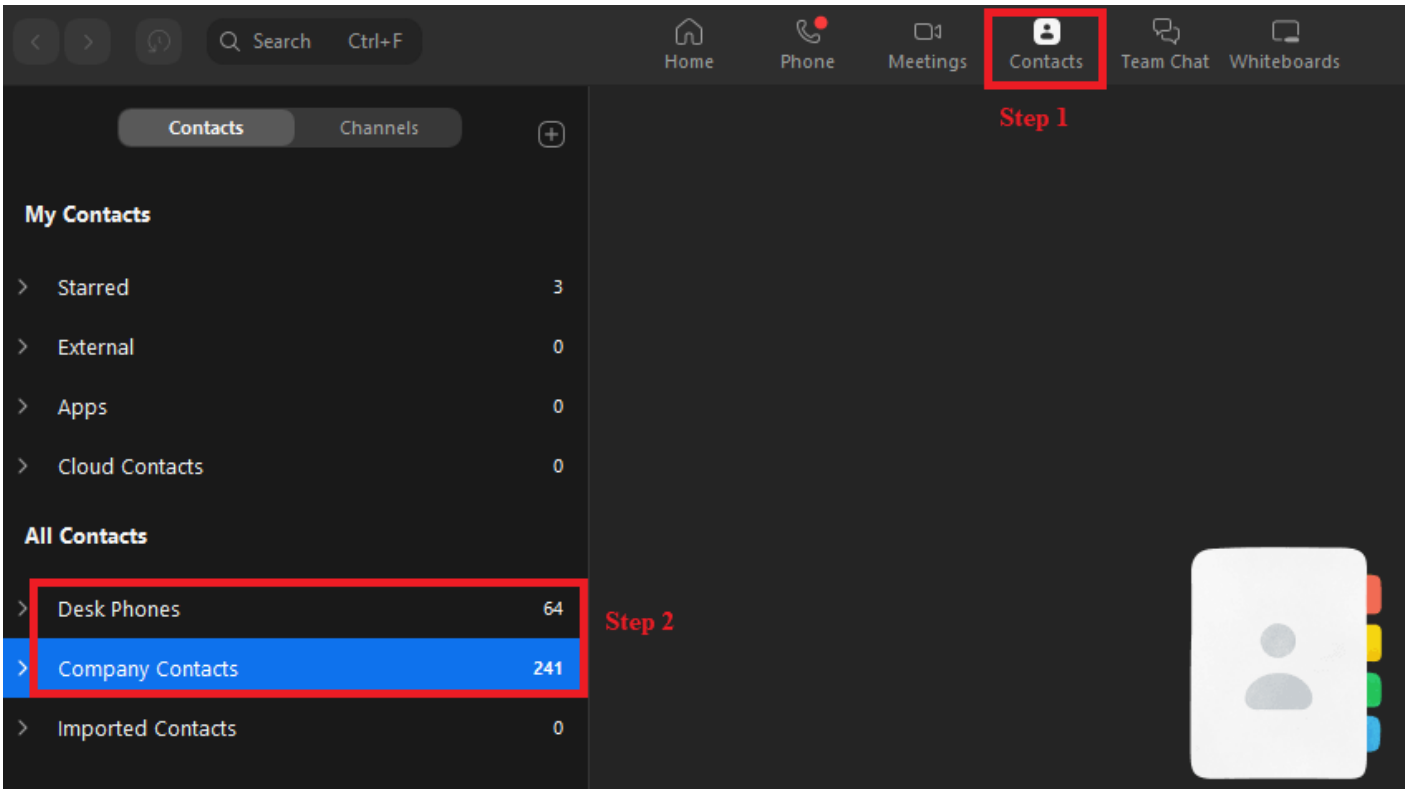
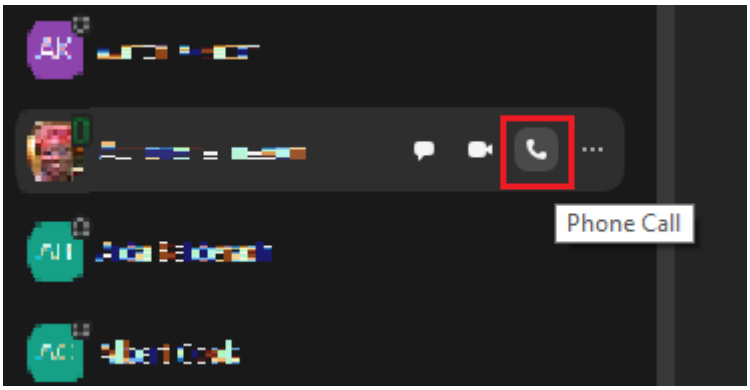
Searching the directory for numbers.

You can use the directory to search for people to call.

On Zoom computer app.

1. On the app select **Contacts.**
2. We have 2 sections to choose from
   - Desk phones - used in classroom or communal locations.
   - Company Contacts - all NTCC employees
3. If you are unsure of the name
   - Click on the drop down for the category you wish to search.
   - All names are in alphabetical order.
4. If you know the name
   - On the top of the app, click search
   - Type the name in the search bar.
5. Hover over the user you wish to call.
6. Click on the 





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